



**MINISTRY OF PLANTATION INDUSTRIES  
TEA RESEARCH BOARD OF SRI LANKA  
TEA RESEARCH INSTITUTE OF SRI LANKA**



## **Post of Senior Accountant**

**Job Description:**

Responsible for supervision and management of all finance functions of the Tea Research Institute on CF, CESS, and other donor funded projects in consultation with the Director.

**Qualifications and Experience:**

**External:**

Intermediate level qualifications of Institute of Chartered Accountants of Sri Lanka (ICASL) **OR** Chartered Institute of Management Accountants (CIMA) **OR** Association of Certified and Corporate Accountants (ACCA) with a post graduate degree in a relevant field

**AND**

At least Fifteen (15) years post qualifying experience in a public or a recognised private sector Organisation

**Note:** Exposure to computerized accounting environment is a distinct advantage.

**Internal:**

Intermediate level qualifications of Institute of Chartered Accountants of Sri Lanka (ICASL) **OR** Chartered Institute of Management Accountants (CIMA) **OR** Association of Certified and Corporate Accountants (ACCA)

**AND**

Should have a minimum of Five (05) years satisfactory service as an Accountant or Internal Auditor, in Grade I of the manager Category (M.M)

**Salary Scale:**

HM 1-3 (2016) Rs.86, 865 - 15 x 2,270 - Rs.120, 915 p.m

Basic Salary of 86,865/= will be paid from 01.01.2020. (The salary Starting point in 2017 is Rs.59,793/= and adjustment allowance is Rs. 301/=)

**Age:**

Should not be less than 35 years and not more than 50 years. The upper age limit will not apply to the internal candidates.

**Method of Selection:**

By a structured interview.

**Other Benefits:**

- i. Accommodation (fully furnished quarters/ hostel room) will be provided if available or an allowance will be paid in lieu of accommodation.
- ii. Medical benefits available according to the prevailing rules of the Institute's Medical scheme.
- iii. Free transport will be provided for urgent medical treatment according to the Institute's guidelines.
- iv. Transport will be provided every weekend to Colombo and Kandy from St. Coombs, Talawakelle.

- v. Provident Fund & Employees' Trust Fund:  
The selected candidate will be required to contribute 10% of the salary to the staff Provident Fund while the Institute will contribute 15%. The Institute will also contribute 3% to the Employees' Trust Fund.
- vi. Other fringe benefits applicable to employees in the Tea Research Institute of Sri Lanka.

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01.10.2017